



# WATTLE PARK PRIMARY SCHOOL

## MOBILE PHONE POLICY

### Purpose

To explain to our school community Wattle Park Primary School's policy requirements, and expectations regarding the safe and appropriate use of mobile phones by students, at school or during school activities.

### Policy

#### Students

Wattle Park Primary School's understands that students may bring a mobile phone to school, particularly if they are travelling independently to and from school or to extra-curricular activities.

The Principal or Assistant Principal will be informed in writing if a student is required to have a mobile phone at school.

No student will use their mobile phone during the school time.

During school hours, mobile phones must be:

- switched off
- locked securely in the student's bag or given to their classroom teacher

Students who use their mobile phone inappropriately at school may be issued with consequences consistent with our school's policies regarding:

[Student Wellbeing and Engagement](#)  
[Digital Literacies](#)

Mobile phones must not be used to:

- send inappropriate, harassing or threatening messages or phone calls
- engage in inappropriate social media use including cyber bullying
- capture video or images of people, including students, teachers and members of the school community without their permission
- capture video or images in the school toilets, changing rooms and gym.

If deemed appropriate by a staff member, a student's mobile phone may be confiscated and stored securely.

### Insurance

Students are responsible for their mobile phone. Please note that Wattle Park Primary School does not have accident insurance for accidental property damage. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items, including mobile phones that may be brought to school. Students are responsible for items brought to school.

### Camps and Excursions

In most circumstances, students will not be allowed to bring their mobile phones on overnight school camps or excursions. Wattle Park Primary School will provide students and their parents and carers with information about items that can be brought to special activities and events, including mobile phones.

### Staff

- Staff phones will be on silent mode when the staff member is teaching, during meetings and assemblies.
- Phone cameras are not to be used anywhere a normal camera would be considered inappropriate, such as in change rooms or toilets.
- The school does not take responsibility for loss or damage of mobile phones.

## Parents

- Parents working as classroom helpers must have their mobile phone turned off (or on silent) during class time.
- Parents will have mobile phones turned off (or on silent) during assembly and Family Teacher Meetings.
- Phone cameras are not to be used anywhere a normal camera would be considered inappropriate, such as in change rooms or toilets.
- In class, meetings, assemblies etc mobile phones will be on silent.

## Further information and resources

School Policy and Advisory Guide: [Students Using Mobile Phones](#)

## Evaluation

This policy will be reviewed as part of the school's annual review cycle.

This policy was ratified by School Council – 20.11.2018