FAMILY INFORMATION EVENING

Thursday 13th February 2014

Dear Parents,

The Foundation teachers, Ms Chadwick and Mrs Skantzos will be conducting a Family Information evening on **Wednesday 19\textsuperscript{th} February 2014** commencing **3.50pm and concluding at 6.50pm**

The focus of the meeting is for you to discuss any background information that could be helpful in enabling teachers to better understand your child. Areas such as medical issues, special interests and how your child has settled this year are some examples.

We would appreciate if you could please complete the attached notices including the **Interview Request Form** and the **Parent Record Page** and return it to your child’s class teacher by **Monday 17\textsuperscript{th} February or ASAP to secure your preferred time**. This background will be invaluable so that we can better support your child in their learning.

Meetings will be of **10 minutes** duration from **3:50 pm to 6:50 pm**.

**At this early stage of the school year, no comment on the academic progress of your child will be given, but teachers may give an indication of how your child has settled into their class group.**

**Confirmation of meeting times will be sent home on Monday 17\textsuperscript{th} February.**

Kind Regards,

Pia Chadwick and Kathy Skantzos
Foundation Teachers

Gayle Cope
Principal

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FAMILY INFORMATION EVENING

**Wednesday 19\textsuperscript{th} February 2014 Foundation**

Please indicate with a tick your request:

- I request a “FAMILY INFORMATION MEETING” on Wednesday 19\textsuperscript{th} February from 3:50pm to 6:50 pm.

Child: ................................................. Class ......

- I do not request an interview at this stage .......

Signed (Parent/Guardian).................................................................